

**Minutes for the City of Worthington Hills**  
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**Website: [www.cityofworthingtonhillsky.gov](http://www.cityofworthingtonhillsky.gov)**

**Date:** December 20, 2022

**Present:** Robert Stonum                      Dennis Metcalf                      Susan Maupin                      Crystal Adams  
                 Harold Hall                                  Steve Schwager                      Dan Small                              Bev Lush

**Citizens Present:** 4

**Derby City Protection:** 0

The meeting was called to order at 7:00 pm by Mayor Stonum with motion by Commissioner Hall and seconded by Commissioner Maupin. The Pledge of Allegiance to the Flag of the United States was recited, followed by a moment of silent prayer.

**Audit:** Stephanie Huhn from Bramel & Ackley, PSC in Ft. Wright, KY. She did the Audit Presentation of the June 2022 financials and said they were presented fairly. Explained the Balance Sheet. Motion to accept Audit 2022 was made by Commissioner Hall and seconded by Commissioner Maupin. Voting was unanimous.

**Citizens' Concerns:**

- Ms. Hardin is concerned about the locations of streetlights being installed in the easements.

**Minutes for Special Meeting:** The November 29, 2022 Special Meeting minutes were brought up for approval. Motion was made by Commissioner Maupin and seconded by Commissioner Hall to approve the minutes. Vote was unanimous.

**Minutes:** The November 2022 minutes were brought up for approval. Motion was made by Commissioner Hall and seconded by Commissioner Maupin to approve the minutes. Vote was unanimous.

**Financial Report:** The December 2022 Financials had been distributed to the Commission for review and posted on COWH website prior to the City Meeting. Motion to approve was made by Commissioner Hall and seconded by Commissioner Adams. Vote was unanimous.

**Expense Review:** The cover sheet of December invoices along with invoice copies were passed around for Commissioners to review and initial. No approval motion was needed since Commissioners had already initialed and approved.

**Oath of Office:** Attorney Schwager lead the presentation of the oaths of office for our four commissioners and Mayor Stonum.

**City Attorney:**

- Attorney Schwager did the second reading of Ordinance #3 – Change of City Meeting Venue. Motion to accept Ordinance #3 was made by Commissioner Hall and seconded by Commissioner Maupin. Roll Call vote showed everyone approved. Once Ordinance #3 is passed, COWH will contact Hampton Inn to reserve the 3<sup>rd</sup> Tuesday of each month in 2023 for our meetings
- Attorney Schwager read Certified Summary Ordinance #3 Series 2022 to relocate COWH meetings to The Hampton Inn, 4100 Hampton Lake Way, Louisville, KY 40241. Motion to approve was made by Commissioner Hall and seconded by Commissioner Maupin. Voting was unanimous. Certified Notice to be published in Courier Journal.
- Tax update on 4018 Northumberland – Joan Renee Ray still owes taxes for 2020 and 2022.
- Fiber Options AT&T update – Attorney Schwager contacted AT&T regarding the loose wiring/cables.

- Tax lien release update – Allison Yeaman – Attorney Schwager will check and make sure they are released ASAP.
- Anytime lawsuit update – Commissioner Adams asked for this update. Attorney Schwager informed us that they are trying to negotiate a settlement using facts that can be proven in court.

#### **Old Business:**

- Mayor Stonum reminded the Commissioners they need to be sure their 30-day post-election financial statement is submitted.
- Mayor Stonum explained why COWH changed auditors.
- KLC Training Session
  - o January 18-20
  - o Lexington Embassy Suites
  - o Mayor Stonum needs to know ASAP who plans to attend so he can enroll them. Credits are given for this training. Questions included: What about weather issues? Conducting training via Zoom? Mileage Money – yes.
- Christmas Decorating Contest – Winners were announced and prizes will be delivered.
- Radio check tonight will be on Channel 9.
- Notary Update – City Clerk Lush advised she is still waiting to hear from Secretary of State.
- Radar Sign – seems to be encouraging vehicles to slow down.

#### **New Business:**

- 2<sup>nd</sup> Radar Sign – Commissioner Metcalf contacted the same company as first radar sign. Comparing prices – \$100 price increase for sign and freight charges with a \$100 increase for solar panel. They did provide us with a \$800 discount last time. This time they are offering \$600 discount. Some discussion to have a movable sign, but after seeing the trouble installing and moving, it is easier and better to purchase a second sign for Lunenburg Drive. City Clerk Lush asked if we should check out the data that is provided by this first sign on speeders. Mayor Stonum advised that the second post has already been installed on Lunenburg Drive. Now good time to purchase due to end of month sales quota. Commissioner Hall asked about an additional one. Commissioner Maupin suggested buying a mobile one.
- Linda Beville mentioned the issue of “No Parking Signs” on Pacelli Place, but vehicles still parking there. Discussion on COWH parking issues.
- Mayor Stonum made a motion to purchase a second radar sign. Seconded by Commissioner Metcalf. Roll Call Vote was taken with everyone in favor except for Commissioner Hall. When the second sign arrives, Mayor Stonum and Commissioner Metcalf will install.
- The new speed humps were installed on December 2. Possibly add another hump on Pacelli Place next spring. The new ones have definitely slowed down traffic. Subject will be brought up at future meeting.
- Mayor Stonum has sent out notice to do “financial interest statement” and submit to Ethics Board by December 31, 2022.
- Update on Ground Effects – rumors has it that they are moving. As of today, it has been surveyed. New tenants need to be resident friendly. City Clerk Lush mentioned she received an email from a geologist asking for any records we have pertaining to Ground Effects with any records of spills, chemical issues, fires, etc. She advised him that the majority of the property is not in COWH so those issues would fall under Jefferson County jurisdiction, therefore, we wouldn’t have any of those records.
- Linda Beville asked of any steps COWH would take with new owners ahead of time to protect those residents who have been affected by Ground Effects.
- Mayor Stonum installed 2 speed hump signs on Pacelli, humps have been painted and it’s too cold right now for the Thermoplastic stripes.

**Utilities Commissioner Maupin:**

- 11-20-22 Drove city for streetlight check
- 12-12-22 Drove city for streetlight check
- 12-15-22 Reported mattresses at 4021 Pacelli Place to code enforcement due to owner not responding to my voicemails
- 12-16-22 Attended KLC meeting
- 12-20-22 Attended city meeting and will participate in radio check with Commissioner Metcalf

**Property Maintenance Commissioner Hall:**

- Nothing to report

**Road Commissioner Adams:**

- Will participate in the radio checks with Commissioner Metcalf and everyone tonight – December 20th.
- Drove the roads of COWH to check for cracks and potholes.
- I had zero citizen inquiries this month.
- Handled some of the contact between Caden of Hall Paving and COWH regarding the speed hump installations on Pacelli Place and the signpost installs.
- Visited the Hampton Inn and viewed the event space where our meetings will be held.
- Drove the streets of COWH and voted for nicely decorated houses in the Holiday Decorating Contest.

**Safety Commissioner Metcalf:**

- 11/15/22 conducted radio checks using channel 8.
- Will conduct radio checks on 12/20/21 after City meeting using channel 9.
- 12/14/22 I checked into a GMRS radio net using city call sign WRKI 278.
- Drove the City on multiple occasions.
- Went to the storage area with Mayor Stonum on 2 occasions.
- Went to P.O. with Mayor Stonum each Friday and on two Tuesdays.
- Received two keys from Mayor Stonum for the Radar sign.
- 12/16/22 attended the KLC Academy in Jeffersontown along with Mayor Stonum, Susan Maupin, and Linda Beville.
- Issued parking passes at 4 locations.

**Mayor Stonum:**

## Mayor's Report

**11/16/2022**

> Emailed Beth Kreake, previous COWH Mayor & City Commissioner, to ascertain an approximate date of the City Meeting location change from Murphy Lane Firehouse to the current venue, in order to reply to City Attorney's request for assistance in preparing the revised City Meeting location and time ordinance. Beth replied with an an time period answer later that day.

> City Clerk emailed me the corrected October 2022 City Meeting Minutes for signature & date endorsement.

**11/17/2022**

> Reported an almost unreadable KY tag **878 GLD** to Jefferson County Clerk's Office. Included dash cam pictures as proof.

**11/18/2022**

> City Clerk forwarded an email she received regarding "Circus ticket donation". Replied to her and attached a KLC City Official Academy training session slide, which covered "three questions for a donation to be considered as a legal use of Public Funds".

> Reviewed, signed & dated, addressed an envelop, and mailed the LG&E documents needed for our current improved street lighting project.

- > Holiday Decorating Contest Rules & Judging emailed to City Commission members for review for correctness before being posted on City's website.
- > Went to storage unit with Commissioner Metcalf to obtain 2002 – 2005 City Meeting files for search of City Meeting ammended ordinance. Ordinance NO 5 Series 2002 was found, which helped Steve find the most current City Meeting Ammended Ordinance NO 11 Series 2016
- > Commissioner Metcalf and I made a drive around City check after making the mail run.

**11/22/2022**

- > I made a drive around City check after making the mail run with City Clerk.

**11/23/2022**

- > Reviewed and returned the November 2022 City Meeting Minutes to City Clerk.
- > Emailed City Commission members the 11/29/2022 Special Meeting announment and its agenda

**11/25/2022**

- > Went to storage unit with Commissioner Metcalf to return 2002 – 2005 City Meeting files
- > Commissioner Metcalf and I made a drive around City check after making the mail run. We discovered a vehicle with a trailer parked illegally and blocking Arwine Court cul-de-sac traffic. Called LMPD dispatch for an 8<sup>th</sup> Division patrol to be immediately sent to handle appropriately. 2 LMPD patrols responded, the vehicle was given a citation and was towed. I posted this incident with pictures on our website's home page.
- > 2022 Holiday Decorating Contest information post on our website, and emailed City Commission members of this fact.
- > Email reported to VC3 Support about a spam email I received, which had an attachemnt that linked to a malicious website, requesting them to check all COWH email addresses.

**11/28/2022**

- > Posted signage for November 29, 2022 Special Meeting at Holiday Inn Express.
- > Signed & Dated Quote/Contract from Hall Paving and emailed it back to Caden Jones.
- > Emailed Mary Walser, Pacelli Place Townhouses Property Managment, about speed hump installation to happen sometime during the week.

**11/29/2022**

- > Conducted Special Meeting for 1<sup>st</sup> read of Ordiance NO 3 Series 2022. Commissioners Hall and Metcalf and myself made-up the required quorum for this meeting to be official and held.
- > Commissioner Metcalf and I made a drive around City check after making the mail run, and placed speed hump installation notices on Pacelli Palce townhouses.

**12/1/2022**

- > Emailed Caden Jones, and copied Commissioners Adams & Metcalf and City Clerk an order requesting a quote for 2 “Speed Humps Ahead” sign & posts. These signs were intervertly left off initial speed hump project.

**12/2/2022**

- > Commissioner Metcalf and I made mail run and checked on Pacelli Place street work.
- > After dropping of Commissioner Metcalf, returned to Pacelli Place to observed and insured proper installation of speed humps and signage. Also, observed and insured proper installation of Stop Sign at Middlesex & Northumberland Drive intersection.

**12/5/2022**

Observe and insured proper installation of Radra Speed Sign in the easement area near the Chesterfield & Northumberland Drive intersection. Observe and insured proper installation of Radra Speed Sign post in utility easement between 4701 & 4703 Lunenburg Drive.

**12/6/2022**

- > I made a drive around City check after making the mail run with City Clerk.

**12/8/2022**

- > Emailed Doug Wright, Hampton Inn Manager, update on progress of COWH ordinance for changing City Meeting location to Hampton Inn beginning in January 2023.

> Emailed City Commission members and newly elected City Commissioner Beville the November Financials for review.

**12/9/2022**

> Commissioner Metcalf and I made a drive around City check after making the mail run.  
Responded to Mr. Patrick Ollier's FOIA request. City Clerk replied to him earlier in the week and her response included asking him to call me. Since I had not heard from him, I sent him a response pertaining to the Bay Run properties adjacent to 12201 & 12203 Westport Road and the issues, which were affecting the "Health & Welfare" of those property owners and/or the COWH residents living in those properties.

**12/13/2022**

> Made Pre-Payment to Holiday Inn Express for December 20, 2022 Meeting Room use  
> I made a drive around City check after making the mail run with City Clerk.

**12/14/2022**

> Emailed Baygarden HOA Board members about their damaged privacy fencing behind 4401 & 4403 Baygarden Court properties.  
> Contacted FedEx regarding delivery and condition of Heartland Payroll shipment.  
> Contacted Haertland Payroll regarding delivery and condition of their FedEx shipment.

**12/15/2022**

> Went to City Treasurer's Office to get 3 COWH's City Officials' salary pay checks co-signed.  
> Emailed and spoke with Stephanie Hahn regarding COWH's FY 2022 City Audit, and made arrangements for a Zoom meeting/presentation test on Monday (12/19/2022).

**12/16/2022**

> Attended KLC's City Officials Orientation training session in J-Town.  
> Commissioner Metcalf and I made a drive around City check after making the mail run.  
> Emailed City Commission members and newly elected City Commissioner Beville the draft copy of FY 2022 City Audit Report and 411 Letter.  
> Contacted VC3 about needing their December Invoice.  
> Drove to our storage unit's office to obtain a hard copy of their December Invoice, and emailed City Clerk a copy of it.  
> Responded to Baygarden HOA Board member 12/15/2022 email reply to my 12/14/2022 email. Suggesting contacting adjacent property Treis Condos HOA President, Mr. Noble, and to consider working together on their shared security fencing and criminal activity issues.

**12/17/2022**

> Web Posting of December City Meeting items  
> Review the draft copy of FY 2022 City Audit Report and 411 Letter, and endorsed 'Representation Letter'.  
> Drove COWH and did an early morning drive by security & safety check of all COWH properties.  
> Emailed City Treasurer 'Representation Letter' needing his endorsement in order for Stephenie Hahn to email us the the final version of COWH's FY 2022 City Audit and 411 Letter.

**12/18/2022**

> Drove COWH and did my judging of the Holiday Decorations.

**12/19/2022**

> Emailed Ciuty Clerk my choices for the Holiday Decorations Contest catagories.  
> Zoom meeting/presentation test successful, presentation will be via teleconference  
> Posted signage for teleconference of COWH's FY 2022 City Audit at Holiday Inn Express.  
> Emailed City Commission members and newly elected City Commissioner Beville the final version of FY 2022 City Audit Report and 411 Letter.  
> Prepared and pronted City Meeting support documentation materials  
> Received email with VC3's December Invoice, and forwarded that email to City Clerk.

**12/20/2022**

- > Set up Holiday Meeting Room for City Meeting
- > Made mail run with City Clerk.
- > Called & emailed City Attorney regarding surveying being done on 12201 & 12203 Westport Road properties, and requested that he contact Planning & Zoning and remind them of the issues COWH and the Bay Run residents have had with Ground Effects before they begin or approve any new company's use of those 2 properties.
- > Received Email Notice of KY's Emergency Management Team's Zoom Meeting concerning the forecasted weather event later this week. This meeting covered various expected weather conditions, and their current planned response, and issues and conditions this weather event could bring.
- > Drove COWH and did an early morning drive by security & safety check of all COWH properties numerous times during this reporting period.
- > Replied to numerous emails between November 16 & December 20, 2022
- > Received and read/review each week "KLC's City Limit News Bulletin"
- > Received and read/review "KLC's Bi-Weekly Direct Line"
- > Provided City Attorney with answers and emailed requested documentation related to the Anytime Waste Systems legal case.

*No further citizen concerns.*

*Commissioner Hall informed us that there is available firewood in the green space.*

*The meeting was adjourned at 8:59 pm with a motion by Commissioner Hall and seconded by Commissioner Maupin.*

*Signatures:*

**City Clerk:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Mayor:** \_\_\_\_\_

**Date:** \_\_\_\_\_